



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

28 November 2022

MS. NIMFA D. VILLANUEVA

Owner

DIRECT-A NON-SPECIALIZED WHOLESALE TRADING

10 Harvard, Brgy. J. Dela Peña,

Marikina City

Cell. No. 0917-8274216

Email: nimfamil01@gmail.com

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058619-MDC

Dear **Ms. Villanueva**:

Pursuant to Purchase Order No. **058619-MDC** in the total amount of **₱ 50,000.00** for the **Supply and Delivery of Executive Tannery under PR No. S4-NPB22-004**, you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,


FERNANDO MARTIN Y. ROXAS
President and CEO

Cf: Mr. A. P. Japon – VP, Admin and Finance
Ms. M. B. Guinto – Senior Dept. Manager, Admin
Mr. R. A. Villarín – Manager, Logistics Dept.
Mr. A. G. Garcia – Audio Visual Technician

Received and Acknowledged by: Josef Agabin
Authorized Representative

Date: Dec. 01, 2022

BIR Road cor. Quezon Avenue, Diliman
Quezon City 1100, Philippines
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